



Borough Arms
Hotel

Evening Wedding Packages 2026

KING STREET, NEWCASTLE-UNDER-LYME
STAFFORDSHIRE, ST5 1HX

01782 629421

info@borough-arms-hotel.co.uk



Congratulations!

A wedding at the Borough Arms Hotel is a memorable and cherished occasion.

Why not hold your civil marriage ceremony at our venue too?

We know how important it is that your wedding is a truly spectacular day and we offer every couple a bespoke service. Be inspired by the opportunity to add your own unique twist to your big day, and let your personality shine through.

You will have the undivided attention of our dedicated Wedding Co-Ordinator, who will ensure that the finer details come together to make the day of your dreams a reality.

Our friendly and attentive team will be on hand to meet your every need on your special day.





Sunday to Friday

EVENING RECEPTION PACKAGE

£1,995.00

Included in this package:

Evening Reception buffet for 80 guests
Highly personal and dedicated Wedding Co-Ordinator
Complimentary Double Room including Full English
Breakfast
Red carpet on arrival
Resident DJ playing until 12.30am
Use of Silver cake stand and knife
Bar extension until 12.30am
Function Suite Hire
Discounted accommodation rates for the wedding party
Accommodation Letters (to send out with invitations)
Free on-site parking

Additional Guests?

Evening Reception Buffet - £19.50 per person
(Max. Capacity - 120 Guests)





Buffet Menu

5 SANDWICH & 7 BUFFET CHOICES

Select sandwich options on White & Wholemeal Bread (*GF)

Roast Beef
Honey Roast Ham & Tomato
Coronation Chicken
Cheese & Onion (V) (*VG)
Egg Mayonnaise & Chive (V)
Tuna Mayonnaise & Sweetcorn
Roasted Vegetables (VG)
Turkey Breast

Select Buffet Options from the following:

Chicken Drumsticks - BBQ, Tandoori or Roasted
Southern Fried Chicken Goujons with BBQ Dip
Lamb Kofta with Minted Yoghurt
Vegetable Samosas with Minted Yoghurt (*VG)
Oatcakes - Cheese, Cheese & Bacon or Cheese & Mushroom
Onion Bhajis (VG)
Assorted Pizzas (*VG)
Vegetable Spring Rolls with Sweet Chilli Dip (VG)
Pasta Salads - Cajun Mayo or Tomato Arrabiatta (VG) (*GF)
Pork Pie & Pickled Onions
French Fries (VG) (GF)
Potato Wedges (VG) (GF)
Cheese & Onion Rolls (V)
Cocktail Sausages
Mixed Salads (VG) (GF)





Buffet Menu

DESSERT - £4.95 PER PERSON

Chocolate Fudge Cake
Strawberry Cheesecake
Lemon Tart
Black Forest Gateau

SOMETHING EXTRA SPECIAL?
(PRICING ON REQUEST)

Fresh Fruit Platter
Cheese Board
Canapes
Mini Dessert Platter

V - Vegetarian, VG - Vegan, GF - Gluten Free, * - can be adapted
We can accommodate many types of dietary needs - see a
member of staff for further details

Bespoke Buffet Menus are available - please see a member of our
team for further details





Optional Extras

CIVIL CEREMONY ROOM HIRE

Baker Room (max. 35 guests) - £175.00

King Room - (max. 90 guests) - £295.00

BEVERAGES

Bottles of House Wine (White, Red or Rose) - £22.95 per bottle

Prosecco - £27.95 per bottle

Champagne from £64.95 per bottle

ENTERTAINMENT

Hotel Resident DJ - £350.00 (until 12.30am)

Admin. charge of £65.00 for use of your own DJ

OVERNIGHT ACCOMODATION

RATES PER NIGHT, AND INCLUSIVE OF FULL ENGLISH
BREAKFAST

Single - from £65.00

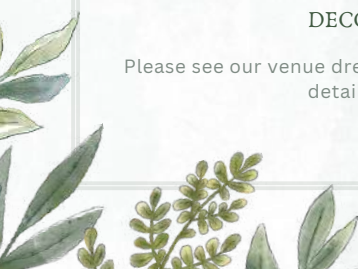
Double / Twin Room - from £89.00

Family Room - from £135.00

Suite - from £225.00

DECORATIONS

Please see our venue dressing packages brochure for full
details and pricing





Ceremony Price List

FOR CEREMONIES TAKING PLACE AT THE BOROUGH ARMS HOTEL

Staffordshire County Council Registration Service
Tel: 0300 111 8001

Non-Refundable Booking Fee - £100.00

STANDARD CEREMONY FEES 2025-2026

Monday - Friday: £525.00

Saturday: £575.00

Sunday & Bank Holidays: £625.00

NB: The earliest ceremony time is 10.00am, and the latest is 5.00pm

FOR CEREMONIES TAKING PLACE AT THE REGISTRY OFFICE

Non- Refundable Booking Fee - £75.00

STANDARD CEREMONY FEES 2025-2026

Monday - Friday: £300.00

Saturday: £350.00.00

Sunday & Bank Holidays: £400.00

NB: The earliest ceremony time is 10.00am, and the latest is 4.00pm

The above fees are payable to Staffordshire County Council.

Each person must give their notice of "intent to marry" to their local registry office within 12 months of the date of the ceremony at a cost of £42.00 per person

ABOVE COSTS ARE VALID FROM 1st April 2025 TO 31st March 2026





Terms & Conditions

GENERAL

1. Any materials, mechanical or electrical equipment owned by you or your guests and used at our hotel, must be brought to the attention of the Hotel in writing. You will need our consent prior to the Wedding, and they must comply with all current relevant regulations. In the unlikely event of any issues, you will be liable for any damage or injury arising from the use of the equipment, unless it has been caused by the negligence of the Borough Arms Hotel's employees.
2. All property left on our premises is at the risk of all guests: we cannot be held responsible for any losses.
3. Incendiary or explosive devices or the use of candles in or around the Borough Arms Hotel is forbidden
4. Prices are inclusive of VAT at 20% and due to market fluctuations may be subject to change without notice.

DEPOSITS & PAYMENTS

1. A non-refundable deposit of £1000.00 is required within 14 days of making your provisional booking.
 2. The balance is to be settled no later than 4 weeks prior to your wedding date.
 3. Final guest numbers will be required 4 weeks prior to your wedding date. (These numbers will be the minimum charge or 90% of the original number given, whichever is larger)
 4. Any outside services must be paid for upon request
- 



Cancellations

1. Cancellation more than six months before the planned wedding do not incur any charge as long as we are successful in re-letting the room for a similar function. Otherwise, the charges below will apply which include an estimate of room hire, pre-booked food and beverages:

- Between 6 and 4 months prior to the event
25%
- Between 3 and 1 months prior to the event
75%
- Less than 1 month prior to the event
100%

2. Cancellation must be made in writing to the Borough Arms Hotel and will only be deemed to take effect from the date received.

Postponement will be treated as a cancellation and the same Terms and Conditions apply.

3. We retain the right to cancel the booking without obligation in the unlikely event of fire, disputes with employees, alterations or decorations that are not ready on time or by the order of any Public Authority.

